



## Cancellation Policy

**Non-Emergency Cancellations** – Parent/guardian must provide 24 hours notice of the cancellation. Non-emergency cancellations include vacations, pre-planned medical appointments, family events, parties, sports events, lack of babysitter, or anything that is not designated as “emergency.” If the session is not cancelled within 24 hours notice the parent/guardian will be responsible to pay for the cost of the session.

**Emergency Cancellations** – Emergency cancellations are accepted only for illness (fever within the last 24 hours, strep, unidentified rash, diarrhea, vomiting, or any highly contagious illness), illness of a family member, or death in the family. In the event of an emergency cancellation, the parent/guardian must still notify the SLP the day of the appointment. If no notification is received, the parent/guardian will be responsible to pay for the cost of the session.

Due to COVID-19, should you, your child, or anyone in your household present with any of the following symptoms the session will be cancelled: cough, fever, shortness of breath, stuffy/runny nose, sore throat, loss of taste or smell, painful swallowing, chills, headache, muscle or joint aches, fatigue, feeling unwell, nausea, vomiting, diarrhea, loss of appetite, or conjunctivitis. Cancellations due to these symptoms will be considered “Emergency” as described above, and you will not be charged for the cancelled session.

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Date

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Parent/Guardian Signature